

TENDER NO: AAAL/23-24/MMD/DEL/TEA AND COFFEE PREMIX/222

Date: 18/01/2024

**TENDER FOR SUPPLY OF TEA AND COFFEE**  
**PREMIX TO AAAL (ALLIANCE AIR) ON**  
**RATE CONTRACT BASIS**  
**ALLIANCE AIR IS A WHOLLY OWNED SUBSIDIARY OF**  
**AI ASSETS HOLDING LIMITED**

Signature of bidder.....

Signature of Tender Releasing official.....

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# CERTIFICATE

THIS IS TO CERTIFY THAT SUBJECT TENDER DOCUMENT BEARING

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CONTAINS A TOTAL OF EIGHTEEN PAGES (NUMBERED) ONLY (18 PAGES ONLY).

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## CHAPTER -1

### INSTRUCTION TO BIDDERS

1. The information contained in this tender document (hereinafter referred to as the "tender") or and any information pertaining to the aforesaid subject matter provided subsequently to the applicants/bidders in any form by alliance air aviation limited (hereinafter referred to as "AAAL") shall be subject to the terms and conditions to which such information is provided contained herein and any other terms and conditions as maybe prescribed by AAAL prior to award of the tender.
2. AAAL is pleased to invite Bids under the two bid format for supply of tea and coffee premix and qty. 05 tea and coffee dispensing machine on FOC (free of cost basis, machines only on returnable basis on completion of contract engagement period) to be used at Alliance Air office at Alliance Bhawan, and Alliance Air CAMO department & LM Block.
3. Business entities involved in supply of Tea, coffee premix and dispensing machine (dealing in any one of premixes of Georgia Tea Coffee premix, Lipton Tea and Coffee premix, Nescafe Tea and Coffee premix, Red Label Tea and coffee premix, Godrej Tea and coffee premix and Granules and Beans Tea and coffee premix) business are invited to submit the best offer, as per Schedule of Requirement, conditions of contract & specification of material to be procured (Refer Chap 2,3&4 to subject tender document). The business entities those dealing in premixes other than that is mentioned need not apply for subject contract, such responses/quotes against subject tender will be rejected outright.
4. Vendors are required to submit quotes in response to subject tender document as per two bid format mentioned in chapter 6(Tech Bid Format) & 5(Financial Bid Format) to subject tender document.
5. The Tech bid documents and Financial bid documents are to be enclosed in two separate envelopes. The envelope containing Tech bid is to be super scribed with Tender No TECH BID - AAAL/23-24/MMD/DEL/TEA AND COFFEE PREMIX /222 and Envelope containing Financial Bid to be super scribed with FINANCIAL BID - AAAL/23-24/MMD/DEL/TEA AND COFFEE PREMIX /222 ,TEA AND COFFEE PREMIX and subject two separate envelopes pertaining to Tech Bid and Financial bid to be further enclosed in a bigger envelope and is to be super scribed AAAL/23-24/MMD/DEL/TEA AND COFFEE PREMIX /222 , and is to be deposited in tender box kept at the address appended below. Either in person or through Post/courier services. The envelope carrying quotes should either be sealed/closed/Glued. Opened/stapled envelopes will not be accepted.

**Material Management Department  
Alliance Air, Alliance Bhawan,  
IGI Aiport, Terminal 1  
Palam, New Delhi -110037**

6. Tender documents sent through Post or Courier will be at the risk of the tenderer and AAAL will not be responsible for any loss or non-receipt of the tender documents. Tenders received after due date/time will not be entertained/considered. If tender closing/opening

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date is declared a Holiday in AAAL, Delhi Office, the last date of submission/opening of the Bids will automatically stand extended to 15:00 Hrs of the next working day.

7. Last date & time for submission of Tender : 15:00 hrs. on 01/02/2024
8. Due date & time for opening of Tech Bids submitted : 15:30 hrs. on 01/02/2024 (date of opening of financial bids of those bidder who emerges as successful in technical evaluation upon opening tech bids will be notified latter).
9. Amendments, corrigendum, clarifications if any and any extensions of due date of opening of this tender will be intimated.
10. For any queries / clarifications w.r.t technicalities of dispensing machine and quality of premix material, **Mr Sushil Kumar Chaudhary Sr.Manager Catering, Catering Department, Alliance Air MOB No 9810849018** may be contacted on any working day between 10 AM to 16:30 PM
11. It is further clarified that any individual signing the tender or other documents in connection with the tender must certify whether he signs as:
  - ◆ A "Sole Proprietor" of the firm or constituted attorney of such sole proprietor
  - ◆ A partner of the firm if it is a partnership must have authority to refer to arbitration, disputes concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney. In the alternative, the tender should be signed by all the Partners.
  - ◆ Director if it is a One Person Company.
  - ◆ Constituted attorney of the firm, if it is a Company.
  - ◆ Authorized signatory of the firm.
12. Financial quotes should be filled in prescribed format (as per Chapter – 5 to subject tender document) duly signed and stamped and prices be clearly written/ typed both in words and figures without any overwriting. Corrections & overwriting, if any, should be counter signed by the tenderer.
13. Tech bids are to be filled as per prescribed format (as per chapter- 6 to subject tender document), it should be duly signed and stamped and the technicalities clearly mentioned without ambiguity and also state the quality parameters too. Utmost care to be taken not to state the Financial quotes in Tech bid documents, if it is found that the financial quotes are stated in Tech bids the complete bid from such parties/vendors are liable to be rejected.
13. Tenderers are advised to study the tender document carefully. Submission of tender shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
14. Conditional bids would not be accepted, and are liable to be rejected.
15. In the event of default in performance of services, AAAL reserves the right to cancel the order and to claim damages from the successful tenderer, and also reserves the right to award the contract to another vendor at the cost and risk of the successful tenderer.
16. The firm should be mandatorily registered with GSTN and should hold GSTN number for invoicing.
17. The tender is for the supply of TEA AND COFFEE PREMIX AND QTY 05 TEA COFFEE DISPENSING MACHINE (ON FOC Basis) from the mentioned brand representative/dealer/distributor/Authorised supplier of subject product as per standard

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quality specification. If you have any questions, Bidders are to contact AAAL, Material Department in person between 9:30hrs to 16: 30Hrs. Tenderers not dealing in Tea & Coffee dispensing machines or unwilling to provide the dispensing machine on FOC(Free Of Cost) basis need not apply/respond to subject tender as their quotes will be rejected outright.

18. The material to be supplied should be as per specifications mentioned in Chapter 4 to subject tender document.

19. The cancellation of tender solely vest with AAAL MMD, and tender can be scrapped before offering of Purchase Order to L1 vendor or at any time as deemed to be fit by AAAL before Purchase order is handed over to vendor without any prior notice and the same will be notified at a later stage after decision is implemented.

20. The bid opening date will be extended to new date if required number of minimum participants doesn't responds to the published bid, as per material rules & regulations of AAAL. The extended date of bid opening will be notified to the bid participants.

21. Vendors are to transfer price advantage on materials being supplied to AAAL arising due to any reduction in market price of materials being supplied/to be supplied or reduction in applicable taxes for materials being supplied/to be supplied.

22. All pages of the tender document to be signed by vendor signing the financial quotes and thus signed tender document along with financial quotes to be submitted while submitting the Bids.

23. The specifications/ quality of the product should be as per tender document that is being circulated and against which the bids are to be furnished.

24. On tender opening date vendors/representatives of vendors who have submitted bids against subject tender are welcome to witness the event. The participant should hold valid authorisation letter/valid Identity card issued by the company.

25. If a firm quotes NIL charge/consideration in the bid submitted against subject tender enquiry, the bid shall be treated as unresponsive and will not be considered.

26. **FORCE MAJUERE CLAUSE:**

(a) Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

b. In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

c. The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

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d. Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

e. If the impossibility of complete or partial performance of an obligation lasts for more than 2 (two) months, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 30 (thirty) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

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**CHAPTER -2**  
**CONDITIONS OF CONTRACT**

1. **CONTRACT BEGINNING:** The contract start date will be from the date of furnishing Purchase Order to L1 Vendor.
2. **CONTRACT CLOSURE:** The contract End date will be 7<sup>th</sup> day of 24th month from the Purchase order date or any date by which total supplies against purchase order is delivered not exceeding 24 months from the date of purchase order. If supplies are not affected as per schedule of requirement, Liquidated damages will be charged at the rate 0.6% of the value of contract per day and not exceeding an amount of Rs 80000/- (Rupees Eighty Thousand only). Exception to this clause is when clause no 19 is executed and execution of clause no 19 to subject tender is solely the prerogative of Alliance Air Competent Authority.
3. **BID OFFER VALIDITY CLAUSE:** The Bid offer price should be valid for 90 days from the date of opening the financial bids. Further to it the price quoted in financial bid without GST should remain the same till the supply of complete quantity requisitioned from AAAL end till it is delivered at AAAL premises in a single lot or through staggered delivery as demanded from AAAL, MMD, Delhi. No enhancement of rates will be allowed and the supplies are to be effected on L1 rates throughout the contracted period or during extension period of contract. Payment from AAAL will only be made against L1 rates plus applicable taxes.
4. **EMD DEPOSIT:** The EMD (Earnest Money Deposit) deposit for subject Tender will be Rupees Ten Thousand only (Rs 10000/-). Firms/business entities falling in MSME category are not required to pay EMD. Necessary documentary evidence (MSME certificate) must be furnished for waiver of EMD. The EMD to be paid by vendor through Demand Draft in favour of ALLIANCE AIR AVIATION LIMITED New Delhi during the submission of tender documents by vendor .
5. **EMD FORFEITURE:** AAAL reserves the right to forfeit entire or partial amount of EMD deposited, against bidder's withdrawing or altering its bid during the bid validity period.
6. **SECURITY DEPOSIT:** Successful bidders are required to deposit Security deposit to the tune of 5% of the value of the contract as specified in bid documents. Security Deposit are to be furnished in the form of Demand Draft drawn in favour of AIRLINE ALLIED SERVICES LIMITED Payable at NEW DELHI. The security deposit is to be submitted by L1 vendor on placing of PO. The Security deposit to be submitted within 2 working days from the date of Purchase order. The EMD if applicable will only be refunded once the Security Deposit is submitted.
7. **SECURITY DEPOSIT REFUND:** Security Deposit will be valid/returned after a period of **sixty days** beyond the completion of all contractual obligation of the supplier.
8. **EMD REFUND:** EMD will be refunded to the successful bidder on receipt of security deposit from bidder to AAAL or EMD can be adjusted to the payment of security deposit, as deemed to be fit by the competent Financial Authority of AAAL. EMD of unsuccessful bidder will be returned back after expiry of final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract.

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9. **CONTRACT DISHONOUR CLAUSE:** Non supply of materials/abandoning of contract will cause forfeiting of security deposit from the deviating supplier and orders of such deviating suppliers will be routed to L2 vendor or subsequent participants of tender if subject participant/vendor shows his readiness to supply goods at the L1 Vendor rates, or otherwise the tender will be scrapped and new tender will be floated for subject material.

10. **MATERIAL QUALITY APPROVAL CLAUSE:** Upon opening of Tech Bid the participating Vendors/suppliers/authorize representatives should mandatorily supply Materials in small quantity that is fit enough(Qualitatively and Quantitatively) for testing/tasting & proofing, along with quality specifications.(All necessary arrangements for tasting of Tea/Coffee made out of premixes that is on offer shall be arranged by vendors without any cost implication to Alliance Air, At Alliance Air Premises – IGI Airport, Terminal 1, Palam). The supplies for testing/tasting will be checked for aroma, texture, consistency, taste and quality. Only participants from reputed brands mentioned in para 3, Chapter 1 to subject tender that has got proven record in supply of Tea, coffee premix supplies as deemed to be fit by Alliance Air Authorities, on basis of Brand, taste and quality, will only be allowed to participate in technical bid and further in financial bid process. The participating firms/vendors/authorised representative should have FSSAI license for Tea and coffee premix that is being offered. Subject proofing/Tasting activity to be completed within seven working days or before from the date of opening of Tech bids. The vendor whose proof/sample gets approval from tender committee, will only be allowed to participate in financial bid. The Vendor should submit the manufacturer's authorization form with each Lot and supply.

11. **NATURE OF SUPPLIES:** The supplies by contracted L1 vendor in tendering process are to be effected as per Schedule of Requirement mentioned in Chapter 3 to subject Tender and as per specifications of items mentioned in Chapter 4 to subject Tender. Also all clauses as per subject tender document is applicable for execution of subject contract. No deviations are accepted. If there emanates any deviation, credible documentary evidence should be furnished for waiver. The waiver will be the sole discretion of **Competent MMD Authority of AAAL.**

12. **NATURE OF QUOTED RATES:** The rates quoted by bidders are to be inclusive of Transport charges or any other charges that affect the supply. No hidden charges will be entertained at any cost.

13. **DELIVERY ADDRESS:** The supplies of contracted material as mentioned in subject tender, by L1 Vendor has to be delivered at the following address or any other location.

**Admin Department.**  
**Alliance Air, Alliance Bhawan**  
**IGI Airport, Terminal 1**  
**New Delhi – 110037**  
**Email id – [adm@allianceair.in](mailto:adm@allianceair.in)**

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14. **INVOICING ADDRESS:** The address for invoice generation by L1 Vendor is hereby appended below.

**Alliance Air Aviation limited**  
**Alliance Air, Alliance Bhawan**  
**IGI Airport, Terminal 1**  
**New Delhi – 110037**  
**AAAL GSTN No is 07AAACA1517B1ZI**

15. **PAYMENT TERMS:** Payment against supplies will be effected within 45 days credit from the date of submission of invoice provided the supplies are as per specification and quality mentioned in tender document.

16. **METHOD OF SUPPLY:** The supplies of Tea and Coffee premix along with quantity 04 dispensing Machine that is being contracted through subject tendering process is to be supplied by L1 vendor in a staggered delivery format in a quantum of 96 Kg of each premix, on call offs through email from AAAL, MMD, ALLIANCE AIR and quantity 04 Dispensing machine are to be supplied as one time supply on FOC basis against composite purchase order. The vendors supplying Quantity 050 Machines at FOC are to ensure that subject machines are serviceable throughout the contract period; if subject machines go unserviceable through fair, wear and tear or normal breakdown then suitable replacement of serviceable machine is to be provided without any cost implications to Alliance Air. Each instalment of material will be supplied against call offs THROUGH EMAIL to L1 Vendor.

17. **ERROR/DEFECT DEFINITION CLAUSE:** The definition of erroneous/defective material is if the material that is being supplied by Successful/negotiated/contracted vendor is deviating from the specifications mentioned in the tender document, Quantities stated in call offs or purchase order, The taste of end product that is being prepared out of premix is deviating from standard taste/aroma/texture or is causing any discomfort to end consumers and if proven to be true, and if the cause of discomfort is due to the supplied product, after testing through government accredited /approved labs. Or if Govt. of India circular disbursement in the interest of public as warning for not to use certain food products and if the subject product is in such list.

18. **REJECTION CLAUSE:** The erroneous/defective materials supplied will be rejected and has to be replaced by L1Vendor at no extra cost and within 15 days from the date of reporting of error/rejection in supplies by AAAL, MMD to L1Vendor, if the erroneous supplies are not made good within said time limits AAAL holds the right to forfeit equivalent amount of Security deposit from L1 Vendor. Also the Competent Authorities at Alliance Air can unilaterally take decision in halting the contract if at any time it is felt that Quality and Quantity of the supplies are compromised.

19. **OPTION CLAUSE:** To take care of change in the requirement during contract period, a plus/minus option clause of 25%(Twenty-five percent) is hereby included in subject tender document, Alliance Air reserves the right to increase or decrease the materials that is being

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contracted through subject tender up to the mentioned limit of 25%(Twenty-five present) without any change in terms and conditions and prices quoted by the bidders. Extension of contract beyond contractual period will be on mutual consent basis provided if vendor accepts readiness to supply of materials without revision in rates mentioned in composite purchase order and is ready to follow/adhere all terms and conditions as per tender document. Proposal for Extension of contract is solely the prerogative of Alliance Air.

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**CHAPTER -3**  
**SCHEDULE OF REQUIREMENT**

**1) TOTAL Kgs OF TEA/COFFEE PREMIX TO BE SUPPLIED Along with Qty 05 Dispensing machine at FOC –2304 Kgs of Tea premix and 2304 Kgs of Coffee premix**

**2) THE SHELF LIFE OF THE PRODUCT SUPPLIED AGAINST PURCHASE ORDER PLACED AS PER SUBJECT TENDER SHOULD HAVE A RESIDUAL SHELF LIFE OF MINIMUM 75% OF THE ACTUAL SHELF LIFE STATED/PRINTED ON PRODUCT PACKAGE BY OEM OF THE PRODUCT.**

SL NO	Description of Material	DOQ	QTY	CALL OF DATE	DELIVERYDATE
1	Tea Premix or its equivalent	Kgs.	2304	7 <sup>th</sup> working day of every month	10 <sup>th</sup> working day of every month
2	Coffee premix or its equivalent	Kgs.	2304	7 <sup>th</sup> working day of every month	10 <sup>th</sup> working day of every month
3	Tea & coffee vending machine	Nos.	05	One time supply	Within 07 days from the date of placing Purchase Order

**3) The process of placing call off will be repeated till full quantity as per PO is delivered that is 2304 Kgs of Tea premix and 2304 Kgs. of Coffee Premix in lots of 96 Kgs(68Kgs Normal & 28Kgs Low Sugar) of both the premix or its equivalent materials against call offs per month. subject exercise is to be carried out till the time, either full quantity is supplied or the duration of contract reaches 24<sup>th</sup> Months from the date of Purchase order whichever is earlier. After 24<sup>th</sup> Month from the date of Purchase order the contract will end and to place PO the discretion of Chief Of Materials, AAAL has to be obtained and the contract is to be moved forward on basis of CLAUSE No 19 to subject tender document.**

**4) ALL CLAUSES AS PER TENDER DOCUMENT IS TO BE METICULOUSLY AND STRICTLY FOLLOWED.ANY VOILATION/DEVIATIONS WILL LEAD TO REJECTION/BLACKLISTING/FORFEITURE OF EMD/FORFEITURE OF SECURITY DEPOSIT/SCRAPPING OF TENDER. ANY ONE ACTION OUT OF MENTIONED ACTIONS OR A COMBINED ACTION OUT OF THE SAID ACTION WILL BE FOLLOWED/EXECUTED.**

**5) THE FACILITATION OF SAMPLING OF THE PRODUCT DURING TECH BID EVALUATION TO BE DONE BY VENDORS PARTICIPATING IN TENDER ON FOC BASIS AT ALLIANCE AIR PREMISES BY SUPPLYING PREMIX PACKET DURING SUBMISSION OF BID. ALL EQUIPMENTS AND PREMIXES FOR SAMPLING TO BE PROVIDED BY VENDOR. ONLY ELCTRICAL CONNECTION AND WATER WILL BE PROVIDED BY ALLIANCE AIR. TO CONDUCT SAMPLING NECESSARY LIAISON TO BE EXECUTED WITH ALLIANCE AIR, CATERING DEPARTMENT, THE DETAILS GIVEN IN CLAUSE NO 10 TO SUBJECT TENDER DOCUMENT .THE APPROVAL OF SAMPLE WILL BE THE PREROGATIVE OF ALLIANCE AIR CATERING DEPARTMENT. FURTHER ALL SUPPLIES ARE TO BE AFFECTED AS PER APPROVED SAMPLES IF THE PARTY EMERGES AS L1. NO DEVIATION IS ACCEPTABLE.**

**6) THE PREMIXES ARE TO BE NEATLY AND HYGIENICALLY PACKED BEFORE SUPPLY AND TO BE DELIVERED IN PACKED CONDITION WITH NECESSARY DETAILS OF PRODUCT THAT IS BEING SUPPLIED. NON ADHERENCE TO STANDARD PACKAGING CONDITIONS WILL LEAD TO PENALTY OF AN AMOUNT EQUIVALENT TO THE COST OF PRODUCT THAT IS BEING**

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**REJECTED DUE TO NON ADHERENCE OF PACKAGING CONDITIONS. THE AMOUNT WILL BE DEDUCTED FROM SUBSEQUENT BILLING/SECURITY DEPOSIT AS DEEMED TO BE EXECUTED BY COMPETENT FINANCIAL AUTHORITY OF ALLIANCE AIR.**

**7) NECESSARY TRAINING TO ALLIANCE AIR PERSONNEL FOR UTILISING THE DISPENSING MACHINE TO BE PROVIDED FREE OF COST ALSO IF BREAKDOWN OF MACHINE HAPPENS IT SHOULD BE RECTIFIED WITHIN 24 HRS OR TO BE REPLACED WITH A SERVICEABLE MACHINE WITHIN 24 HRS. IF NOT ADHERED**

**8) THE TUBINGS OF THE MACHINE, THE PREMIX HOLDERS INSIDE MACHINE AND THE DISPENSING TAP TO BE COMPULSORILY OF FOOD GRADE ONLY AND IT SHOULD BE HYGIENICALLY GOOD TO USE SO THAT CONTAMINATION OF TEA AND COFFEE THAT IS BEING DISPENSED CAN BE AVOIDED AND HENCE FOOD CONTAMINATION CAN BE THWARTED.**

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**CHAPTER -4**  
**SPECIFICATION OF MATERIAL TO BE PROCURED**

1. Item under procurement is TEA AND COFFEE PREMIX.
2. The supplies of subject food materials are to be neatly/hygienically packed and to be enclosed in carton box sealed thereafter and then supplied to Alliance Air. It is to be ensured that the supplied products are not to be compromised for its quality and hygiene at any cost throughout its supply chain delivery process.
3. The premix that is being supplied should be of brand of repute. And subject product should mandatorily be FSSAI Licensed.
4. Only bidders representing the following .....
  - (a) Red label tea premix.
  - (b) Godrej tea & coffee premix.
  - (c) Chaayos tea & coffee premix.
  - (d) Girnar tea & coffee premix.
  - (e) Dabur tea & coffee premix.
  - (f) Bagh bakri chai tea & coffee premix.
  - (g) Chai point tea & coffee premix.
  - (h) Nescafé tea & coffee premix.
  - (i) Lipton tea & coffee premix.
  - (j) Bru tea & coffee premix.
  - (k) Tata tea & coffee premix in all variants.
  - (l) Brooke bond tea & coffee premix.

No other companies/representatives/dealers/Authorised retailers/distributors will be allowed to participate in subject bidding process except for the above mentioned companies.

\*Ingredients as per FSSAI standards Details.

S.NO.	Composition of coffee premix normal	Ratio%	Composition of coffee premix Low Sugar/ No Sugar	Ratio%
1	COFFEE		COFFEE	
2	MILK		MILK	
3	SUGAR		SUGAR	
S.NO.	Composition of Tea premix normal	Ratio%	Composition of Tea premix Low Sugar/No Sugar	Ratio%
1	TEA		TEA	
2	MILK		MILK	
3	SUGAR		SUGAR	
4	FLAVOUR		FLAVOUR	

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**CHAPTER -5****FINANCIAL BID FORMAT**

SL NO	DESCRIPTION OF GOOD TO BE SUPPLIED	DOQ (ONLY IN KGS)	QTY TO BE SUPPLIED AS PER TENDER DOCUMENT	UNIT RATE PER KG FOR TEA AND COFFEE PREMIX	TOTAL AMOUNT EXCLUSIVE OF TAXES	TAX RATE	TAX AMOUNT	TOTAL AMOUNT INCLUSIVE OF TAXES
1	TEA PREMIX NORMAL	KG	1613					
2	TEA PREMIX LOW SUGAR/No Sugar	KG	691					
3	COFFEE PREMIX NORMAL	KG	1613					
4	COFFEE PREMIX LOW SUGAR/No Sugar	KG	691					
5	TEA-COFFEE VENDING MACHINE TWO	NOS	05 NOS	FOC	FOC	FOR	FOC	FOC

Note: 1) Subject Financial bid format is to be strictly adhered.

2) No extra cost to be indicated all input cost to supply subject item to be worked out and the same to given in furnished format.

3) Subject format to be supplied in Official Letter Head of the firm with stamp and seal of proprietor/Director/Authorised signatory.

4) Conditional bids are not to be submitted and if submitted sub bid are liable to be rejected.

5) Qty. 05(Five Machines) Tea and Coffee dispensing Machine at FOC on returnable basis upon completion of Rate contract Period. `

6) Quotes to be mentioned in INR (Indian Rupee)

7) Parties will be declared L1 only for composite price and hence invisible

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**CHAPTER -6**  
**TECHNICAL BID FORMAT**

SL. NO.	REQUIREMENTS FROM VENDOR	DOES VENDOR MEETS THIS REQUIREMENT –STATE YES/NO TO BE FILLED BY VENDOR	IF YES DOCUMENT REQD TO BE SUBMITTED BY VENDOR	WHETHER DOCUMENT SUBMITTED OR NOT STATE (SUBMITTED/NOT SUBMITTED)
1	Prior work experience(last two years 2021-22 & 2022-2023) in any Govt/Semi Govt /Public Sector Undertakings(central/State) in case of private sector undertaking only those pvt firms registered under Indian Companies Act 1956	State Submitted/ Not Submitted	Purchase Order from such firms and corresponding GST invoice OF vendor for the said period	Vendor to State whether Document submitted/Not Submitted
2	PAN No of Bidder/business entity issued by Income tax department, Govt Of India	State submitted/ Not submitted	Copy of PAN card	Vendor to State whether Document submitted/Not Submitted
3	Evidence of registration of firm	State submitted/not submitted	Attested copy of Registration certificate of vendor	State whether Document submitted/Not Submitted
4	The bidder shall provide, at his own cost , all materials,tools,equipments,appliances ,required for proper execution of the work.	State Agree/Disagree	Furnish details	State necessary documents submitted/ No Submitted.
5	A random check will be conducted by authorised officials of Alliance Air to inspect the quality and quantity of the material/consumables. If at any point of time it is observed that the firm has supplied stale/sub-standard material/consumables, the same shall lead to deduction of amount or levy of penalty as deemed fit by Alliance Air.	Agree/Disagree	Nil	Nil
6	Bidder should provide & install a	STATE Yes/No	DETAILS OF	STATE

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	new tea and coffee vending machine at Free Of Cost on returnable basis after completion of contract period if bidder emerges as L1 Bidder		MACHINE THAT IS BEING PROVIDED	SUBMITTED/NOT SUBMITTED
7	The bidder should maintain vending machine in good working condition. AMC for the Tea/Coffee Machine is in the scope of the bidder.	STATE Yes/No	Self-certificate to this affect to be provided along with tech bid documents	STATE NECESSARY DOCUMENT SUBMITTED/NOT SUBMITTED
8	If any of the consumables/material supplied is not found in good condition/unhygienic or expiry date or short supply, the same is liable to be rejected and returned. No payment shall be made on this account for the said rejected materials.	State Agree/Disagree	NIL	NIL
9	The maintenance /repair of Tea/coffee/soup vending machine supply of standby vending machine 18 hours in case of major fault, shall be the responsibility of the selected bidder	STATE AGREE/DISAGREE	NIL	NIL
10	The corrective/breakdown maintenance is to be carried out any time during 24hrs/365 days inclusive of all Sundays & Holidays.	STATE Agree/Disagree	NIL	NIL
11	Bidder must have valid FSSAI license under prevailing Food safety and Standards Act, 2006 (IF all materials/products, manufactured & supplied by one company only, then FSSAI License of manufacturer is required)	STATE YES/NO	FSSAI LICENSE COPY SELF ATTESTED BY COMPETENT AUTHORITY OF FIRM TO BE PROVIDED	State Submitted / Not Submitted
12	The Bidder shall be stationed locally by a dedicated branch or	STATE YES/NO	FURNISH PROOF OF	STATE SUBMITTED/

Signature of bidder.....

Signature of Tender Releasing official.....

TENDER NO: AAAL/23-24/MMD/DEL/TEA AND COFFEE PREMIX/222

Date: 18/01/2024

	through registered office in Delhi or NCR for minimum last three years as a food trader under Shop & Establishment act.		ADDRESS OF BUSINESS ENTITY	NOT SUBMITTED
13	The Average Annual Turnover of last 3 Financial Years (FY <a href="#">2020-21</a> , <a href="#">2021-22</a> & 2022- 23) of the bidder should be minimum Rs.8,00,000/- (Rupees Eight Lakh Only) from providing Tea/Coffee services. The Turnover should be certified by the Statutory Auditor/Chartered Accountant.	YES/NO	IF YES then Turn over certificate of participating firm duly signed by a Chartered accountant to be provided	State Submitted/ Not Submitted.

Signature of bidder.....

Signature of Tender Releasing official.....